



12320 Paramount Boulevard • Downey, CA 90242

Phone (562) 862-3210 • FAX (562) 862-6328

Website: [www.straymondschool-downey.org](http://www.straymondschool-downey.org)

## **Registration Application 2011 – 2012**

### ***St. Raymond School Mission Statement***

*St. Raymond School is a faith-community founded on Catholic values as revealed through the Gospel message of Jesus Christ, the mission of the Church, and articulated through Schoolwide Learning Expectations. Each child receives a holistic education that begins at home with the parents as the primary educators and reinforced at school where we recognize students as unique and unrepeatabe gifts of creation.*



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### **APPLICATION INFORMATION**

Please read the following information carefully before you complete the attached Application Form. If you have any questions, please don't hesitate to ask the office personnel.

1. There is a \$40.00 non-refundable application fee per child (includes testing). Please make payment payable to St. Raymond School. Registration for all new families is in Msgr. Gipson Hall on **Friday, February 18, 2011, from 2:00 PM – 4:00 PM.**
  - a. Application forms must be COMPLETELY filled out and signed by parents.
  - b. Incomplete applications and missing documents will delay your interview with the principal.
  - c. Kindergartners must be 5 years' old by September 1, 2011.
  
2. Bring all required documents (originals only – copies will not be accepted).
  - a. Birth Certificate / Social Security Card
  - b. Baptismal Certificate
  - c. Communion & Confirmation Certificate (if applicable)
  - d. Immunization Records (Immunizations must be updated before entering school)
  - e. Copy of latest report card/progress report/or letter from pre-school teacher
  - f. Evaluation Form completed by last school attended – returned 3 days before interview
  - g. Parish Registration envelope number (if you are registered at St. Raymond Church)
  
3. On **Friday, February 25**, your child(ren) will be taking a 1-2 hour test (Grades 1-7). **Testing starts at 2:00 PM sharp and will end by 3:15 PM.** The children must be on time. Each child must take a placement test. Students entering Kindergarten will be individually scheduled for testing.
  
4. An appointment will be scheduled for you to meet with the principal from **March 14 – March 17.** Please submit "Evaluation Form" prior to meeting.
  
5. Acceptance letters will be mailed no later than **March 25, 2011.**



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Thank you for choosing St. Raymond School for your child's educational setting. We commend you for your interest in Catholic Education, and we look forward to the opportunity to serve you and your child.

The fundamental goal of St. Raymond School is the building of a Faith Community where the promotion of the Gospel Message of Jesus, Catholic beliefs, values and doctrine are an integral part of the daily lived experience of our multi-cultural student body and parents.

Our philosophy of Catholic Education is dedicated to educating the whole person, emphasizing the dignity and spiritual development of each child. The total instructional curriculum, enriched by religious education, is intended to stimulate intellectual, spiritual, psychological, social and physical growth, thus enabling our students to become responsible citizens.

#### STUDENT LIFE

St. Raymond Church is situated in the center of the school, both in physical placement and its influence on the education of our children. All students pray daily, plan and participate in regular school Liturgies, and have daily Religion classes. Active parent participation in the education of their children is an integral part of St. Raymond School.

Other programs include California Junior Scholarship Federation, Academic Decathlon, After School Care, Hot Lunch, C.Y.O, Altar Servers, Yearbook, Choir, Drama, Student Council, and Safety Patrol.

#### PARENTAL EXPECTATIONS

- Required participation in the Parent Teacher Organization (P.T.O.) and support of fundraisers and community events through attendance, volunteering and participation.
- Prompt payment of fees and tuition.
- Support of all policies, procedures, guidelines and rules contained in the Parent-Student Handbook.
- Active Parishioners – Parental support of the religious instruction:
  1. Weekly attendance at Mass.
  2. Regular use of the church envelopes.
  3. Support of and participation in the Sacramental Program: Reconciliation and First Eucharist.
  4. Active participation in parish activities.

### STUDENT EXPECTATIONS

Students are expected to:

- Support all policies, procedures, guidelines and rules as stated in the Parent-Student Handbook.
- Complete the required course of study and related assignments according to his/her ability.
- Master the basic grade level requirements in academic areas in order to advance to the next grade.

### ADMISSIONS

Students are admitted after a review of the application, review of report card and school recommendations, entrance test results, and an interview with the principal.

Priority for Admissions:

1. Active St. Raymond Church parishioners with students already enrolled in the school
2. Active St. Raymond Church parishioners
3. Active Catholic parishioners (other parishes)

### REGISTRATION

New student registration takes place on Friday, February 18, 2011, in Msgr. Gipson Hall from 2:00 PM – 4:00 PM. The following forms are required for registration:

1. Completed Application Form (attached). Application fee of \$40.00 includes testing. The completed applications are submitted on or before Registration Day.
2. Immunization records complete with month, date and year.
3. Birth and Baptismal certificates, Social Security # (Original Documents Only).
4. Standardized test scores and Evaluation Form (see attached) from previous school.

***Interview with the principal will be scheduled for March 14 through March 17. Acceptance/Non-Acceptance letters will be mailed no later than March 25.***

### PARISHIONER VS. NON-PARISHIONER

To be considered a parishioner a family must be registered at St. Raymond Church and use the weekly church envelopes for one year and continue to use them throughout the years at St. Raymond School. A record is kept of the families regularly using church envelopes. At the end of the quarter, families not using their envelopes will have their tuition plan changed to non-parishioner rate.

### NON-DISCRIMINATION POLICY

St. Raymond School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at this school. The school does not discriminate on the basis of race, color, national or ethnic origin in the administration of its education policies, admission policies, scholarship program, or other school-administered programs.

### IMMUNIZATION AND HEALTH REGULATIONS

All students entering Kindergarten in the fall must be fully immunized. California Department of Health Services requirements for immunization include: (5) DTaP, (4) Polio, (3) Hep B, (2) MMR, (1) Varicella, and TB skin test. ***All Kindergarten students must be tested for TB within 1 year prior to the date of school entry.***

### PHYSICAL EXAMINATION REQUIREMENT

All students are required by law to have a physical examination within 18 months of entrance to Kindergarten. There is a health check-up form from the California Health Department that must be completed and signed by a physician (“Report of Health Examination For School Entry”). This is supplied by the school at the time of registration and must be on file in the school office. If a student is entering grades 1-8, a copy of the form is required – ask your child’s previous school to obtain a copy. If no copy on file, then the student must have a new form completed and signed by a physician prior to entrance.

### CURRICULUM

**Basic Curriculum:** Religion, Reading, Mathematics, Social Studies, Science, Language Arts, English, Spelling, Writing

**Programs of Enrichment:** Music, Physical Education, Art

**Special Programs:** Computer, Library Skills, Field Trips, Academic Decathlon

### DAILY SCHEDULE

School begins at 7:55 AM and ends at 2:55 PM for all grades K-8.

Recess/Lunch schedule is as follows:

10:00 - 10:15 AM	Grades 5-8 (Recess)
10:15 - 10:30 AM	Grades 1-4 (Recess)
10:00 - 10:30 AM	Grades K (Recess)
12:00 - 12:20 PM	Grades K, 5, 6, 7, 8 (Lunch)
12:00 - 12:20 PM	Grades 1, 2, 3, 4 (Play)
12:20 - 12:40 PM	Grades 1, 2, 3, 4 (Lunch)
12:20 - 12:40 PM	Grades K, 5, 6, 7, 8 (Play)

1:30 PM dismissal on Friday

**EXCEPT** First Friday of Every Month: 12:15 PM dismissal

***NOTE: Once accepted and enrolled at St. Raymond School, your child will be placed on a Probation Period for the First Trimester.***



6. Based on the work that the applicant has completed in your school, please rate the total progress of this student:

- ( ) Outstanding student                      ( ) Working below grade level  
( ) Above average student                      ( ) Needs special help in education  
( ) Average student

7. Has this student ever been recommended for or identified as needing:

- a) Psychological Testing                      \_\_\_\_ Yes                      \_\_\_\_ No  
b) Special Education                      \_\_\_\_ Yes                      \_\_\_\_ No  
c) Gifted Program                      \_\_\_\_ Yes                      \_\_\_\_ No  
d) Grade Retention                      \_\_\_\_ Yes                      \_\_\_\_ No

Name of school: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_  
                    Street    City    State    Zip

\_\_\_\_\_  
Signature of person completing report

\_\_\_\_\_  
Signature of Principal

\* **Evaluating School:** Please enclose this rating form in sealed envelope and return to student's parent.

\* **Parents:** Please bring or mail the evaluation form in a sealed envelope to:

Sr. Kathleen O'Connor, Principal  
St. Raymond School  
12320 Paramount Boulevard  
Downey, CA 90242

***(Please return at least three days before the parent interview.)***